

## MEDIA RELEASE



SIDNEY MYER FUND

# **THE AUSTRALIAN BOOK REVIEW SIDNEY MYER FUND EDITORIAL INTERNSHIP**

**Australian Book Review**, based in Melbourne, seeks applications for an Editorial Intern to help edit, produce and present Australia's foremost independent literary magazine. This is a unique opportunity for recent university graduates seeking an entrée into publishing.

This Internship – worth \$20,000 and supported by the **Sidney Myer Fund** – is currently the only intensive, paid editorial training program of its kind in Australian publishing. It reflects *ABR's* long-standing commitment to fostering new editorial talent, and extends the magazine's established volunteer intern program; widely regarded as a 'finishing school' for editing and publishing graduates.

*ABR* is a small and hard-working organisation, with a profound commitment to new writing and literary values. This is an excellent opportunity to refine your editorial skills and to work closely with leading writers and editors.

Applications (maximum five pages, including CV) are due by  
**Friday, 18 February 2011**

**Please see the complete position description attached for further information.**

**The position description also available on our website:  
[www.australianbookreview.com.au](http://www.australianbookreview.com.au)**

*ABR* gratefully acknowledges the generosity of its many Patrons, who support the magazine through tax-deductible donations of \$250 or more. These donations are vital for the magazine's future.

*'The best journal of words and ideas. Supporters can be proud of their judgement.'*  
John Bryson, author and *ABR* Patron

For further information, please contact:  
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# **ABR SIDNEY MYER FUND EDITORIAL INTERNSHIP**

## **POSITION DESCRIPTION**

*Australian Book Review (ABR)* is seeking an Editorial Intern for six months. This is a full-time position, but a part-time extension may be negotiable. The Intern will be paid an entry-level publishing salary applicable to the magazine and this position.

*ABR* is a fully independent non-profit organisation. Its primary aims are: to foster high critical standards; to provide an outlet for fine new writing; and to contribute to the preservation of literary values and a full appreciation of Australia's literary heritage.

The Intern will work closely with the staff and will report to the Editor, Peter Rose. Key responsibilities will be editing and proof-reading, the production of the magazine in print and online (ten issues each year), and marketing. There is much scope for a diverse creative and intellectual contribution to the shape of the magazine. The Intern will liaise with *ABR*'s extensive team of contributors (a 'who's who' of Australian literature) and with our fast-growing readership throughout Australia.

Candidates must be energetic, flexible, well organised, and highly literate. Good computer skills are essential. Ours is a small, lean and hard-working organisation, based in Richmond (Victoria). Applicants will be expected to demonstrate a sound knowledge of the magazine's history, mission, and programs.

The successful candidate will have an Editing/Publishing/Journalism degree and demonstrated proficiency in these areas:

- InDesign
- Word-processing skills
- Website maintenance (Joomla CMS preferred)
  - Copy editing and proofreading
- Photoshop (basic skill is acceptable)

Responsibilities will include:

- Editing material and proofreading the magazine
- Assisting the Deputy Editor to prepare each issue, in print (InDesign), and online (Joomla CMS enabled)
- Website maintenance and preparation of electronic newsletters
  - Contributing to *ABR* events and fund-raising programs
  - Writing press releases and promotional material
- Some administrative duties, with the Office Manager

## **APPLICATION PROCEDURE**

Please send all enquiries and applications (maximum five pages, including CV) to Peter Rose, The Editor, *Australian Book Review*, by **Friday, 18 February 2011**. Applications may be sent by post or email, but not by fax. The email address is – [\*\*editor@australianbookreview.com.au\*\*](mailto:editor@australianbookreview.com.au)

**THE EDITOR  
AUSTRALIAN BOOK REVIEW  
PO Box 2320  
RICHMOND SOUTH VIC 3121**

## **IMPORTANT DATES**

Applications close on **Friday, 18 February 2011**.